

**An individual  
training  
programme  
to get you  
moving**



[www.woodspeentraining.co.uk](http://www.woodspeentraining.co.uk)

# Functional Skills



**These qualifications are part of a nationwide initiative to develop levels of English, Maths and ICT.**

Learners need to be able to use English, Maths and ICT in a range of practical settings.

If you have previously taken your GCSEs and did not fulfil your potential you can complete Functional Skills up to Level 2 which will give you the equivalent of a Grade C GCSE in Maths or English.

## What we offer

### Functional Skill English

- Entry Level
- Level 1
- Level 2

### Functional Skill Maths

- Entry Level
- Level 1
- Level 2

### Functional Skill ICT

- Entry Level
- Level 1
- Level 2

# Employability and Personal Development



## Level 1 Employability and Personal Development

**These are qualifications which will develop personal and social skills, confidence, team building and self esteem.**

We offer a Level 1 Award, Certificate or Diploma in Employability and Personal Development which can include a strand of one of the following vocational areas.

### Vocational areas



**Childcare**  
**Health & Social Care**  
**Customer Service**  
**Retail**  
**Business Administration**  
**Hairdressing**  
**Warehousing & Storage**

# Additional Vocational Qualifications

These qualifications are based on your chosen career path, which will help you progress to either an apprenticeship, further education or employment.

## What we offer

- IT User
- IT Practitioner
- Manufacturing

## We also offer

- Level 1 Health & Safety at Work
- Equality & Diversity training
- Work Placements



# Foundation Learning Programme



## What is it?

**Foundation Learning is a personalised programme, which can include;**

Employability Skills  
Functional Skills in Maths,  
English and ICT.

### **Vocational areas include:-**

Childcare  
Health & Social Care  
Retail/Customer Service  
ICT  
Hairdressing/Barbering  
Warehousing & Storage  
Business Administration

**We have expert staff to help you decide on the best options to get you started on your chosen career.**

**In addition to this we offer:**

**Flexible weekly start dates  
Assistance with travel costs  
Work experience  
Job search.**

# Next Steps

**If you are aged 16-18 years and require further information, please contact a member of the team.**

## Contact us

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**or email us on**

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**Foundation Learning  
in partnership with**



**KIRKLEES  
COLLEGE**

**Venture**